July 10, 2012

Board of Education Special Meeting

Members Present: LaVerne Clark, Joseph Garbus, Alan Higgs, Valentina Belvedere, Ronald Cavallo, Robert Ierace

Members Absent: James Adams

Personnel Present: Dr. Brenda W. Myers, Superintendent, Mrs. Christina Howe, School Business Official, Rosa Abbondola, District Clerk

Rosa Abbondola, District Clerk, will serve as temporary chairperson of the meeting pending the election of the President of the Board for 2012-13

CALL TO ORDER at 6:13 PM by Rosa Abbondola, District Clerk at the District Office.

EXIT SIGNS ANNOUNCED TO PUBLIC

PLEDGE TO FLAG

I. Approval of Appointments & Oaths of Office

1. Administering of Oath of Office to Mr. Adams (at a later date), Mr. Cavallo & Mr. Ierace by Mrs. Abbondola, Clerk.

2. A motion was made by Joseph Garbus and seconded by Alan Higgs that LaVerne Clark be nominated for President of the Board of Education for the ensuing year.
   If no further nominations –

   A motion was made by Joseph Garbus and seconded by Ronald Cavallo that nominations be closed thereby unanimously electing LaVerne Clark President. Motion passed 6-0

   OATH OF OFFICE - PRESIDENT – by Mrs. Abbondola, Clerk.

3. A motion was made by LaVerne Clark and seconded by Alan Higgs that Joseph Garbus be nominated for Vice President of the Board of Education for the ensuing year.
   If no further nominations –

   A motion was made by LaVerne Clark and seconded by Valentina Belvedere that nominations be closed thereby unanimously electing Joseph Garbus Vice President. Motion passed 6-0.

   OATH OF OFFICE - VICE PRESIDENT - by Mrs. Abbondola, Clerk.

President assumes Chair

4. PUBLIC HEARING

Open Public Hearing on Dignity for All Policy
The board commenced with a public hearing regarding policy on Dignity for All and the District Code of Conduct

❖ Angela Aguilar presented information regarding Dignity for All
❖ There were no public Comments regarding Dignity for All and Code of Conduct

Close of Public Hearing
a. **Approval to Adopt Policy**  
A motion was made by LaVerne Clark and seconded by Alan Higgs that the board adopt policy #7554 Dignity for All Students Act effective July 10, 2012. Motion passed 6-0.

b. **Approval to Appoint Dignity for All Coordinators**  
A motion was made by LaVerne Clark and seconded by Joseph Garbus that the following administrators be appointed as Dignity for All Students Coordinators: Ada Parker Matthew Curran Steven Garcia Jonathon Thomas John Salatte Jamie Block Angela Aguilar  
Motion passed 6-0.

Presentations
- Dr. Brenda Myers provided a brief update of the policies – all of the policies are now online at our website.
- John Salatte gave a presentation regarding Response to Intervention as well as disproportionality.
- KG & D Architects reviewed the Energy Performance Contract and Emergency Capital Project and provided a brief update.

a. **Approval to Appoint Energy Services Company**  
A motion was made by Robert Ierace and seconded by Ronald Cavallo that the following resolution be adopted:

> WHEREAS, the Board of Education wishes to investigate the feasibility and appropriateness of the District entering into an energy performance contract to improve energy efficiency and reduce energy costs in the buildings and facilities of the District; and

> WHEREAS, a Request for Proposal (RFP) process was utilized and 2 (two) energy service companies responded to the RFP;

> THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes Johnson Controls, Inc. to act as the District’s Energy Services Company (ESCO) for the purpose of performing a comprehensive energy audit of the District’s buildings and facilities, including investigating funding opportunities through NYSERDA, at no cost to the District and upon approval by the School Attorney of any contract therefore.

Motion passed 6-0.

b. **Approval of Kitchen Hood Project**  
A motion was made by Robert Ierace and seconded by Alan Higgs that the following resolution be adopted:

> WHEREAS, the Board of Education previously approved a resolution declaring the Valhalla High School kitchen hood exhaust system upgrades to be a health and safety issue, an ordinary contingent expense within the meaning of §2023 of the Education Law and §170.2(l) of the Regulations of the Commissioner of Education, and an emergency project within the meaning of §103 of the General Municipal Law, and authorized the expenditure of a sum not to exceed $75,000 for such purpose to be transferred from the unassigned fund balance in the food service fund to the capital fund in order to pay the costs of this ordinary contingent expense; and

> WHEREAS, the District solicited quotations for the project and all of the quotations received for the kitchen hood exhaust system upgrades exceeded the authorized expenditure;

> THEREFORE, BE IT RESOLVED, that the Board of Education hereby amends the resolution approved by the Board on June 5, 2012, and authorizes the expenditure of an additional sum in the amount of $45,000, for such purpose, with the Superintendent of Schools or designee authorized to make an interfund transfer from the unassigned fund balance in the general fund from the 2011-2012 school year to the capital fund in order to pay the additional costs of this ordinary contingent expense.

Motion passed 6-0.
I. Approval of Appointments & Oaths of Office - continued

5. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Rosa Abbondola be appointed District Clerk for the 2012-2013 school year, at an annual salary of $54,913. Motion passed 6-0.

6. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Rosa Abbondola be appointed Records Access Officer for the 2012-2013 school year. Motion passed 6-0.

7. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Dawn Waylonis be appointed Acting District Clerk for the 2012-2013 school year to perform services during the absence or disability of the District Clerk only, at an hourly salary of $44.09. Motion passed 6-0.

OATH OF OFFICE – DISTRICT CLERK & ACTING DISTRICT CLERK – by President

8. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Charlene Ercoli be appointed District Treasurer for the 2012-2013 school year at an annual salary of $73,665. Motion passed 6-0.

9. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Charlene Ercoli be appointed Records Management Officer for the 2012-2013 school year at an annual salary of $1,511. Motion passed 6-0.

10. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Toni McCloskey be appointed Deputy Treasurer for the 2012-2013 school year at an annual salary of $991. Motion passed 6-0.

OATH OF OFFICE - TREASURER & DEPUTY TREASURER- by District Clerk at a later date.

11. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Norah McAvoy be appointed Claims Auditor for the period July 1, 2012 through June 31, 2013 at an annual fee of $6,700. Motion passed 6-0.

OATH OF OFFICE – CLAIMS AUDITOR – by District Clerk at a later date.

12. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Tobin & Company be appointed as Internal Auditor for the 2012-13 school year at a fee of $12,500 and for the 2013-14 school year at a fee of $12,500 and that the board president be authorized to sign an engagement agreement with Tobin & Company. Motion passed 6-0.

13. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following resolution be adopted:

   BE IT RESOLVED that the Board of Education hereby appoints the law firm of Shaw, Perelson, May and Lambert, LLP to serve as general counsel and labor relations counsel to the school district for the 2012-13 School Year, pursuant to a retainer agreement as presented to the Board at this meeting, and authorizes the Board President to sign said agreement on behalf of the Board.

Motion passed 6-0.

14. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Dr. Traci Furbert Gardner be appointed District Medical Officer for the 2012-13 school year at an annual fee of $32,000 and that the board president is authorized to execute a contract. Motion passed 6-0.

15. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Dr. Brenda Myers be appointed the duly authorized representative of Valhalla Union Free School District (Valhalla Public Schools):

   a) to file all applications for Federal and State grants and Aid projects and to conduct all administrative details pertinent to these grants and projects for the 2012-2013 year
   b) to be authorized to make budget transfers, not to exceed $50,000 for any one item. All transfers shall be reported to board and included with the monthly financial reports.
   c) to approve the attendance of staff to conferences within the budget

And Mrs. Christina Howe, School Business Official, in the absence of the Superintendent of Schools, be appointed the duly authorized representative of Valhalla UFSD (Valhalla Public Schools); Motion passed 6-0.
16. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following resolution be accepted: BE IT RESOLVED, that the Board of Education hereby delegates its authority, pursuant to Commissioner’s Regulations 100.2(y), to Dr. Brenda Myers, Superintendent of Schools, who shall have the full and final authority to make determinations regarding student residency; effective immediately; Motion passed 6-0.

17. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Peter Kelly be appointed Local Asbestos Designee for the 2012-2013 school year at no additional remuneration. Motion passed 6-0.

18. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Peter Kelly be appointed School Pesticide Representative for the 2012-2013 school year at no additional remuneration. Motion passed 6-0.

19. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Peter Kelly be appointed Chemical Hygiene Officer for the 2012-2013 school year (OSHA) at no additional remuneration. Motion passed 6-0.

20. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Peter Kelly be appointed Property Control Manager for the 2012-2013 school year at no additional remuneration. Motion passed 6-0.

21. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Peter Kelly be appointed Health & Safety Officer for the 2012-2013 school year at no additional remuneration. Motion passed 6-0.

22. A motion was made by Valentina Belvedere and seconded by Alan Higgs that Dr. Brenda Myers be appointed the following titles for the 2012-2013 school year:

<table>
<thead>
<tr>
<th>Title VI Complaint Officer</th>
<th>EEOC Officer</th>
<th>Designated Educational Official</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion passed 6-0.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

23. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, that John Salatte be appointed Homeless Liaison for the 2012-2013 school year. Motion passed 6-0.

24. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, that Jamie Block be appointed Title IX/Title VII Complaint Officer(s) (sexual/gender issues) for the 2012-2013 school year. Motion passed 6-0.

25. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, Ada Parker be appointed Title Grants Administrator for the 2012-2013 school year at a stipend of $3,500. Motion passed 6-0.

26. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following Resolution be adopted: RESOLVED that the Board of Education designate The Journal News as the official newspaper(s) for the district for the 2012-2013 school year. Motion passed 6-0.

27. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the 2012-2013 rate of pay per diem for substitute teachers be $77 per day for non-certified personnel, $95 per day for certified personnel; and $125 per day for substitute nurses. Motion passed 6-0.

28. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the 2012-2013 rate of pay for substitute teacher aides be established $10.00 per hour. Motion passed 6-0.

29. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the 2012-2013 rate of pay for substitute clerical help be established at $10.00 per hour. Motion passed 6-0.

30. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the 2012-2013 rate of pay for substitute custodians be established at $10.00 per hour. Motion passed 6-0.

31. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the 2012-2013 rate of pay for school district election personnel be established at $12.00 per hour. Motion passed 6-0.
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the board establishes the rate of pay for Long Term Daily Assignment Substitute Teacher for 16-88 days at a rate of $165.00 per day (pre-arranged, consecutive days in same assignment). Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following Resolution be adopted:

RESOLVED That all funds of the Valhalla Union Free School District, Valhalla, New York deposited in Webster Bank subject to withdrawal by check or other instrument of whatsoever nature for the withdrawal of funds when signed or drawn on behalf of said district by the following officer(s):

Treasurer Charlene Ercoli -or- Deputy Treasurer Toni McCloskey

Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the Cooperative Liquid Asset Securities System (CLASS)/Cutwater Asset Management be added to the approved list of organizations in which the district can make temporary investment of funds during the 2012-2013 school year. Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following Resolution be adopted:

RESOLVED That the Board of Education of Valhalla Union Free School District, Valhalla, NY, hereby adopts and agrees to use the four standard requirements set forth by the New York State Department of Education in its manual for accounting documents designated as a system for accounting for treasurers of union free school districts and central school districts as follows:

1. Approved form of one or three signatures voucher check
2. Approved system of Treasurer's receipts
3. Monthly Treasurer's reports, and
4. Annual audit of the Treasurer's records by a certified public accountant.

Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following Resolution be adopted:

RESOLVED That the Board of Education of Valhalla Union Free School District, Valhalla, NY, fixes the amount of the Bond for the Treasurer of said district at $1,000,000 for 2012-2013. And the Bond for the Extra-Classroom Treasurer of the said school district at $100,000 for 2012-2013.

Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following Resolution be adopted:

RESOLVED That one check be drawn for each payroll period and deposited in the Payroll Account, that the Treasurer, Charlene Ercoli or Deputy Treasurer, Toni McCloskey be authorized to sign all payroll checks as approved by the Board of Education, and that all payrolls are to be certified by the President, Clerk and Superintendent of Schools. Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that Charlene Ercoli be appointed Reviewing Official and Verification Official for students participating in the Federal Child Nutrition Program. Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that Mrs. Christina Howe, School Business Official, be appointed Purchasing Agent and Dr. Brenda Myers, Superintendent of Schools, in the absence of the Purchasing Agent, be appointed the Purchasing Agent of Valhalla UFSD (Valhalla Public Schools); Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the petty cash accounts at Kensico School, Virginia Road Elementary School, Valhalla Middle School, High School and District Office be $100 for the year 2012-2013. Motion passed 6-0.
41. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the mileage reimbursement of the approved IRS Mileage Rate for use during the 2012-2013 school year when appropriate staff/officers use their own vehicles on official business be approved. Motion passed 6-0.

42. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the 2012-2013 K-12 estimated tuition rates for non-resident students are as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Tuition Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-6</td>
<td>$11,413</td>
</tr>
<tr>
<td>7-12</td>
<td>$23,365</td>
</tr>
<tr>
<td>K-6 Special Education</td>
<td>$62,574</td>
</tr>
<tr>
<td>7-12 Special Education</td>
<td>$74,526</td>
</tr>
</tbody>
</table>

When actual non-resident tuition rates are available, refunds or additional charges are to be made in accordance with Section 174.2(a)(6) of the Regulations of the Commissioner of Education. Motion passed 6-0.

43. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following resolution be adopted: RESOLVED, that the School District Election and Vote on the Budget of the qualified voters of said School District will be held at the place in each school election district hereinafter set forth, between the hours of 6:00 A.M. and 8:00 A.M. and between the hours of 2:00 P.M. and 9:00 P.M., prevailing time, when the polls will be open for the purpose of voting by voting machine:

- **District No. 1**  
  Town of Mt. Pleasant  
  Kensico School  
  320 Columbus Avenue  
  Valhalla, New York

- **District No. 2**  
  Town of North Castle  
  North Castle Community Center  
  10 Clove Road  
  North White Plains, New York

- **District No. 3**  
  Town of Greenburgh  
  Virginia Road Elementary School  
  86 Virginia Road  
  White Plains, New York

Motion passed 6-0.

44. A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following are appointed Supervisors of Attendance for the 2012-2013 school year:

- Virginia Road School Kaylynn Hayes
- Kensico School TBA
- Valhalla Middle/High School Linda Perrotta

Motion passed 6-0.

II. Approval of Board of Education Minutes & Financial Report

1. Approval of Board of Education Minutes
A motion was made by Valentina Belvedere and seconded by Alan Higgs that the minutes of the following meeting be approved as presented;

**June 27, 2012  Regular Meeting**

Motion passed 6-0.
III. Superintendent's Report/ Dr. Brenda Myers

Personnel – Teachers

1. Approval of Annual Appointment – 2012-2013
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following annual appointments be made for the 2012-2013 school year:

Andy Kupec – Director of Guidance at a salary determined per negotiated agreement of $18,063
Motion passed 6-0.

2. Approval of Annual Appointments – Advisors/Co-Curricular 2012-2013
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following annual appointments be made for the 2012-2013 school year at a salary determined per negotiated agreement:

Valhalla Middle School
6th Grade Class Advisor: Paul Silano $2,281
7th Grade Class Advisor: Nori Lustig $2,281
8th Grade Class Advisor: Steve D’Ascoli $2,222
MS GO Advisor: Roxanne Franquelli (salary shared equally) $3,205
MS Bowling Club: Roxanne Franquelli (salary shared equally) Shelly Rubin (salary shared equally) $2,359
National Jr. Honor Society: Lynne Lewin $2,618
MS Publications Club: Brett Erenberg (salary shared equally) Andrew Tripaldi (salary shared equally) $2,694
MS Yearbook: Rosanne Franquelli $1,652
Julie LaConte $1,495
Destination Imagination: Cristina Conciatori $2,359
Newsbowl/MS Academic Challenge: Jen Granich (salary shared equally) $2,359
MS Spirit Club: TBA $2,359

Valhalla High School
9th Grade Class Advisor: Stacey Gagliardi $1,157
Tracy Bruno $1,133
10th Grade Class Advisor: Rosa Maria Sarcone $2,424
11th Grade Class Advisor: Chris Farley $2,925
12th Grade Class Advisor: Irene Torrieri $1,968
Denise Gomez $1,736
Academic Challenge Team: David Mintzes (salary shared equally) Jen Granich (salary shared equally) $2,359
GSA (Gay Straight Alliance): Tracy Bruno $2,359
GO Advisor: John Philbin $4,104
HS Yearbook: Cristina Conciatori $4,224
National Honor Society: Geraldina Monica $2,722
Peer Leadership: Charlene Bosco $2,359
VOX: TBA $2,359

Valhalla Middle/High School
Art Club: Ivana Masic (salary shared equally) $2,359
Lisa Green (salary shared equally) $2,359
MS/HS Cooking Club: Irene Torrieri (salary shared equally) $2,396
Nancy Baker (salary shared equally) $2,396
Debate Club: Lou Orfanella $2,359
MS/HS Drama Club: Paula Soricelli $1,257
MS/HS European Culture Club          Maria Delaney (salary shared equally)  $2,396
          Lisa DeBiase (salary shared equally)
MS/HS Environmental Club              Nori Lustig (salary shared equally)   $2,359
          Christine Cirillo (salary shared equally)
Friends of the Arts                    Matt Norris                           $2,359
Helping Hands Club                     Karen Martino                          $2,460
Percussion Club/Pep Band               Scott Rimm-Hewitt                      $2,359
VIF including Variety Show            Steve Reich                            $2,722
Whitney M. Young Jr. Society           Renee LeGenbre                         $2,359
Asst. to Yearbook Advisor             Angela Molina                          $2,281
Extra Classroom Accounts Treasurer    Denise Gomez                            $5,649
Technology Advisor                    Jeff Dulitz                             $3,468

Motion passed 6-0.

3. Approval of Fall Coaches
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following fall coaching appointments be made for the 2012-2013 school year at a salary to be determined by negotiated contract:

- Varsity Football, Head Coach: Kevin Martins $8,391
- Varsity Football, Assistant Coach: Bryan Foley $5,934
- Varsity Football, Assistant Coach: Louis Angiolillo $5,934
- Modified Football: Peter Keating $4,859
- Modified Football: Scott Cianfaglione $4,859
- Varsity Field Hockey Head Coach: Tara Lahn $7,136
- JV Field Hockey Coach: Shannon Miller $4,791
- Modified Field Hockey Coach: Steve D'Ascoli $4,498
- Varsity Girls Soccer, Head Coach: Elizabeth Olson $6,482
- Varsity Girls Soccer, Assistant Coach: John DiBetta $4,428
- JV Girls Soccer, Head Coach: TBA $4,791
- Modified Girls Soccer, Head Coach: Josh Wolfson $4,498
- Varsity Boys Soccer, Head Coach: Sandro Prosperino $7,136
- Varsity Boys Soccer, Assistant Coach: Savvas Kyriakidis $4,757
- JV Boys Soccer, Head Coach: Flip Loncar $5,276
- Modified Boys Soccer, Head Coach: Scott Dooley $4,498
- Varsity Girls Tennis Coach: Tom Behrens $5,833
- Varsity Volleyball, Head Coach: Trish Ward $7,136
- JV Volleyball, Head Coach: Lauren Romano $4,791
- Modified Volleyball, Head Coach: Christina Flotta $4,498
- Varsity Cross Country Coach: Jerome Jeffries $6,482
- Modified Cross Country Coach: Jim Skorney $4,498
- Varsity Girls Swimming Coach: Jane Robinson (Salary based on Merger/ Mt. Pleasant Contract)
- Varsity Girls Swimming Asst/Diving Coach: TBA (Salary based on Merger/ Mt. Pleasant Contract)

Motion passed 6-0.

4. Approval to Appoint Medicaid Speech Supervisor
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the board adopts the following resolution:

BE IT RESOLVED that Kerry Maines, be appointed to the Medicaid Speech Supervisor position for the 2012-2013 school year at an annual salary of $1,682.

Motion passed 6-0.
5. **Approval of Musicians – High School Spring Production**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the board approves the following rate for musicians for the High School Spring Musical in the school district for the 2012/13 school year:

| Musicians | $500 |

Motion passed 6-0.

6. **Approval to Appoint English Teacher**
A motion was made by Robert Ierace and seconded by Ronald Cavallo that the following resolution be adopted:

WHEREAS, a 7-12 English tenure area teacher retired and Christopher Cooper is the most senior individual on the 7-12 English tenure area preferred list;

BE IT RESOLVED that Christopher Cooper is hereby recalled from the 7-12 English tenure area preferred eligibility list to the full-time position of 7-12 English teacher to replace Regina Monte who retired effective June 30, 2012.

Motion passed 6-0.

### IV. Other Business

1. **Approval to Accept Donations**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the board graciously accepts a donation in the amount of $250.00 from the Webster Bank. This donation will be used to offset the cost of the school calendar. Motion passed 6-0.

2. **Approval of Religious Days**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the Board of Education approves the attached religious days in computing the ADA (Average Daily Attendance) for the 2012-2013 school year (In Supportive Folder). Motion passed 6-0.

3. **Approval of Adoption of Records Retention and Disposition Schedule**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following resolution be adopted:

**RESOLVED**, the Board of Education of the Valhalla UFSD that Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein;

**FURTHER RESOLVED**, that in accordance with Article 57-A:
(a) only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein;
(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion passed 6-0.

4. **Approval to Adopt 2012-2013 Code of Conduct:**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that, upon the recommendation of Dr. Myers, the Board adopts the 2012-2013 **Code of Conduct**. Motion passed 6-0.

5. **Approval to Adopt District Policies**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that the entire District's Working **Policy Manual** be re-adopted for the 2012-2013 school year. Motion passed 6-0.

6. **Approval to Adopt 2012-13 AIS Plan:**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that the Board of Education approves the adoption of the 2012-13 **Academic Intervention Services Plan**. Motion passed 6-0.
7. **Approval to Adopt 2012-13 RTI Plan:**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that the Board of Education approves the adoption of the 2012-13 *Response to Intervention Plan*. Motion passed 6-0.

8. **Approval to Adopt 2012-13 Professional Development & Mentoring Plan:**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that the Board of Education approves the adoption of the 2012-13 *Professional Development & Mentoring Plan*. Motion passed 6-0.

9. **Approval of Foreign Exchange Student**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following foreign exchange student be granted permission to attend Valhalla High School on a non-tuition basis for the 2012-2013 school year:

<table>
<thead>
<tr>
<th>Student</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>Desai Vibhuti Snehal</td>
<td>India</td>
</tr>
</tbody>
</table>

Motion passed 6-0.

10. **Approval of Substitute Teachers List**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following be placed on the Substitute Teachers List for the 2012/13 school year:

<table>
<thead>
<tr>
<th>Michelle Alves-Lobo</th>
<th>Julia Andrews</th>
<th>Antoinette Ardis</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Benfari</td>
<td>Stu Brown</td>
<td>Janice Buchanan</td>
</tr>
<tr>
<td>Joanna Capolongo</td>
<td>Amanda Carpenteri</td>
<td>Martin Casey</td>
</tr>
<tr>
<td>Theresa Casabianca-Ciervo</td>
<td>Scott Cianfaglione</td>
<td>Daniela Ciardullo</td>
</tr>
<tr>
<td>Ann Connors</td>
<td>Jim Costello</td>
<td>Donna D’Apice</td>
</tr>
<tr>
<td>Richard Diefenbach</td>
<td>Monica Durkin</td>
<td>Dana Finsmith</td>
</tr>
<tr>
<td>Bryan Foley</td>
<td>Linda Gernert</td>
<td>JoAna Grasso</td>
</tr>
<tr>
<td>Martin Greenburgh</td>
<td>Denise Herrera</td>
<td>Amanda Hughes</td>
</tr>
<tr>
<td>Shana Robinson-Jones</td>
<td>Ashley Kardian</td>
<td>Craig Kelly</td>
</tr>
<tr>
<td>Carol Koza</td>
<td>Debbie Larsson</td>
<td>Cathy Lester</td>
</tr>
<tr>
<td>Christina LoCastro</td>
<td>Jonathan Manierre</td>
<td>Kim Mandragona</td>
</tr>
<tr>
<td>Lisa McGuinn</td>
<td>Evelisse Mercado</td>
<td>Nick Modugno</td>
</tr>
<tr>
<td>Anne Morales</td>
<td>Jamie Morvitz</td>
<td>Lindsay New</td>
</tr>
<tr>
<td>Elizabeth Olsen</td>
<td>Peter Olsen</td>
<td>Nancy Pasqualini</td>
</tr>
<tr>
<td>Kristine Patti</td>
<td>Robin Paul</td>
<td>Debbie Pitz</td>
</tr>
<tr>
<td>Melissa Prasad</td>
<td>Molly Riley-Vazquez</td>
<td>Ronald Santavicca</td>
</tr>
<tr>
<td>Stacey Saraceno</td>
<td>Christine Schettini</td>
<td>Emily Schwartz</td>
</tr>
<tr>
<td>Jodi Sinishaj</td>
<td>Erica Stahl</td>
<td>Heather Strosser</td>
</tr>
<tr>
<td>Karen Strupinsky</td>
<td>Tara Traxler-Thomas</td>
<td>Catherine Tibaldi</td>
</tr>
<tr>
<td>Jessy Vigiletti</td>
<td>Jean Viviano</td>
<td>Nancy Weiss</td>
</tr>
<tr>
<td>Joy Weissman</td>
<td>Amanda Cauvoto</td>
<td></td>
</tr>
</tbody>
</table>

Motion passed 6-0.

11. **Approval of Substitute Teachers Aide List**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following be placed on the Substitute Teachers Aide List for the 2012/13 school year:

<table>
<thead>
<tr>
<th>Caroline Baviello</th>
<th>Lisa Fuller</th>
<th>Sherry Ghaly</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacquelyn Parker</td>
<td>Karen Strupinsky</td>
<td>Jake Williams</td>
</tr>
<tr>
<td>Jacqueline Williams</td>
<td>Jenna Williams</td>
<td></td>
</tr>
</tbody>
</table>

Motion passed 6-0.

12. **Approval of Substitute Nurse List**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following be placed on the Substitute Nurse List for the 2012/13 school year:

| Denise Ciardullo         | Cindy Greenberg | Efee Quigley |

Motion passed 6-0.
13. Approval of Substitute Clerical List
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the following be placed on the Substitute Clerical List for the 2012/13 school year:

- Pam Agins
- Sherry Ghaly

- Caroline Baviello
- Jacquelyn Parker
- Lisa Fuller

Motion passed 6-0.

14. Approval of HEART and WRERA
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the board approves the following resolution:

WHEREAS, the Valhalla UFSD (“Employer”) maintains the Valhalla UFSD 403(b) Retirement Plan Document (“Plan”); and

WHEREAS, the Plan was duly adopted on the 18th day of November 2008 by the Employer; and

WHEREAS, the Employer desires to conform the Plan to the requirements of the Heroes Earnings Assistance and Relief Act of 2009 (“HEART”) and the Worker, Retiree and Employer Recovery Act of 2008 (“WRERA”);

NOW, THEREFORE, BE IT RESOLVED that sections 1.16 Includible Compensation, 1.24 Severance from Employment, 4.1 Loans, and 5.3 Minimum Distributions, of the Plan are hereby amended to read as follows:

1.16 Includible Compensation
An Employee's actual wages in box 1 of Form W-2 for a year for services to the Employer, but subject to a maximum of $200,000 (or such higher maximum as may apply under Section 401(a)(17) of the Code) and increased (up to the dollar maximum) by any compensation reduction election under Section 125, 132(f), 401(k), 403(b), or 457(b) of the Code (including any Elective Deferral under the Plan). The amount of Includible Compensation is determined without regard to any community property laws. Beginning in 2009 and thereafter, such term also includes any “differential pay” that may be received while performing qualified military service under Section 414(u) of the Code.

1.24 Severance from Employment
For purpose of the Plan, Severance from Employment means severance from employment with the Employer and any Related Entity. However, a Severance from Employment also occurs on any date on which an Employee ceases to be an employee of a public school, even though the Employee may continue to be employed by a Related Employer that is another unit of the State or local government that is not a public school or in a capacity that is not employment with a public school (e.g., ceasing to be an employee performing services for a public school but continuing to work for the same State or local government employer). Notwithstanding any provision to the contrary, a Participant is treated as having a severance from employment during any period that such individual is performing service in the uniformed services described in Code §3401(h)(2)(A).

4.1 Loans
Loans shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets from which the loan is made and by which the loan will be secured. Any such loans shall satisfy the requirements of Code section 72(p) and applicable Treasury Regulations.

Loan applications shall be reviewed and authorized by the Employer’s agent, i.e. third party administrator, and said agent shall inform the Service Provider of such authorization so as to proceed with the Service Provider’s process of issuance of the loan.

Information Coordination Concerning Loans. Each Service Provider is responsible for all information reporting and tax withholding required by applicable federal and state law in connection with distributions and loans. To minimize the instances in which Participants have taxable income as a result of loans from the Plan, the Administrator shall take such steps as may be appropriate to coordinate the limitations on loans set forth in this Section, including the collection of information from Service Providers, and transmission of information requested by any Service Provider, concerning the outstanding balance of any loans made to a Participant under
the Plan or any other plan of the Employer. The Administrator shall also take such steps as may be appropriate to collect information from Service Providers, and transmission of information to any Service Provider, concerning any failure by a Participant to repay timely any loans made to a Participant under the Plan or any other plan of the Employer.

Maximum Loan Amount. No loan to a Participant under the Plan may exceed the lesser of:

(a) $50,000, reduced by the greater of (i) the outstanding balance on any loan from the Plan to the Participant on the date the loan is made or (ii) the highest outstanding balance on loans from the Plan to the Participant during the one-year period ending on the day before the date the loan is approved by the Administrator (not taking into account any payments made during such one-year period); or

(b) One half of the value of the Participant's vested Account Balance (as of the valuation date immediately preceding the date on which such loan is approved by the Administrator).

For purposes of this Section 4.1, any loan from any other plan maintained by the Employer and any Related Employer shall be treated as if it were a loan made from the Plan, and the Participant's vested interest under any such other plan shall be considered a vested interest under this Plan; provided, however, that the provisions of this paragraph shall not be applied so as to allow the amount of a loan to exceed the amount that would otherwise be permitted in the absence of this paragraph.

Loan Repayments for Employees in Qualified Uniformed Service. Notwithstanding any other provision of an applicable Individual Agreement, loan repayments by eligible uniformed services personnel maybe suspended as permitted under Section 414(u)(4) of the Code and the terms of any loan shall be modified to conform with such requirements.

5.3 Minimum Distributions
Each Individual Agreement shall comply with the minimum distribution requirements of Section 401(a)(9) of the Code and the regulations thereunder. For purposes of applying the distribution rules of Section 401(a)(9) of the Code, each Individual Agreement is treated as an individual retirement account (IRA) and distributions shall be made in accordance with the provisions of Section 1.408-8 of the Income Tax Regulations, except as provided in Section 1.403(b)-6(e) of the Income Tax Regulations. Notwithstanding the preceding, any distributions otherwise required under this section for the 2009 tax year are waived in accordance with the provisions of the Worker, Retiree and Employer Recovery Act of 2008, unless such waiver cannot be accommodated under the Individual Agreement that governs a Participant’s Account.

BE IT FURTHER RESOLVED that the Plan shall include the following new sections 5.7 Qualified Military Service Distributions and 9.12 Qualified Military Service Benefits:

5.7 Qualified Military Service Distributions
Any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code and dies or incurs a Disability while so serving shall be deemed to have resumed employment with the Employer on the day preceding such death or Disability and then to have incurred a Severance From Service on the actual date of death or Disability.

Any Participant that takes a distribution from the Plan under Section 414(u) following an interruption in employment that qualifies as qualified uniformed service thereunder may not make Elective Deferrals for a period of six (6) months following the date such distribution occurred.

9.12 Qualified Military Service Benefits
Notwithstanding any other provision of this Plan, any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code shall be entitled to all rights, benefits and protections afforded to such individuals thereunder, and such provisions are incorporated into this Plan. Uniformed services by any individual shall be determined as described in section 3401(h)(2)(A) of the Code.

BE IT FURTHER RESOLVED that this amendment is effective as required under HEART and WRERA. Motion passed 6-0.
15. **Approval of Valhalla UFSD Certification of Lead Evaluators - Principals**

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following resolution be adopted:

**BE IT RESOLVED THAT** Dr. Brenda Myers is hereby certified as a Qualified Lead Evaluator of principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;

2. Evidence-based observation techniques that are grounded in research;

3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

4. Application and use of the State-approved rubrics selected by the Valhalla UFSD for use in the evaluation of principal(s), including training on the effective application of such rubric to observe a principals practice;

5. Application and use of the assessment tools that the Valhalla UFSD utilizes to evaluate its principals;

6. Application and use of the State-approved locally selected measures of student achievement used by the Valhalla UFSD to evaluate its principals;

7. The scoring methodology utilized by the Department and the Valhalla UFSD to evaluate a principal under 8 NYCRR §30-2, including:

   a. how scores are generated for each subcomponent and the composite effectiveness score of principals, and

   b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and

8. Specific considerations in evaluating principals of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Valhalla UFSD annual professional performance review plan.

Motion passed 6-0.

16. **Approval of Valhalla UFSD Certification of Lead Evaluators – Teachers**

A motion was made by Valentina Belvedere and seconded by Alan Higgs that the following resolution be adopted:

**BE IT RESOLVED THAT** Ada Parker, Matthew Curran, Angela Aguilar, John Salatte, Steven Garcia, Jon Thomas, and Jamie Block are hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;

2. Evidence-based observation techniques that are grounded in research;

3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
(4) Application and use of the State-approved rubrics selected by the Valhalla UFSD for use in the evaluation of teachers, including training on the effective application of such rubric to observe a teacher’s practice;

(5) Application and use of the assessment tools that the Valhalla UFSD utilizes to evaluate its teachers.

(6) Application and use of the State-approved locally selected measures of student achievement used by the Valhalla UFSD to evaluate its teachers;

(7) The scoring methodology utilized by the Department and the Valhalla UFSD to evaluate a teacher under 8 NYCRR §30-2, including:

   (a) how scores are generated for each subcomponent and the composite effectiveness score of teachers, and

   (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCCR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Valhalla UFSD annual professional performance review plan.

Motion passed 6-0.

17. Approval of Resolution

A motion was made by Joseph Garbus and seconded by Valentina Belvedere that the following resolution be adopted:

    WHEREAS, a legislative effort has resulted in passage of a bill that would create new financial and administrative burdens on our school district by requiring Committees on Special Education to take a student’s home life and cultural environment into account when making special education placements and require reimbursement within 30 days of tuition payments made by parents for unapproved placements;

    and WHEREAS, the bill may well violate federal IDEA requirements;

    and WHEREAS, this legislation came without sufficient time for due consideration leavings schools with potential new costs after budgets were significantly decreased to stay under the tax cap;

    and WHEREAS, the legislation leaves districts with high ethnic and religious populations subject to severe parental demands, jeopardizing funds budgeted for other special education students and the general education population of the district;

    and WHEREAS, there are alternative ways to ensure parents receive timely reimbursements when warranted, streamlining how placement challenges are settled and being culturally sensitive when making placements;

    and WHEREAS, allowing parents to demand private school placement when an appropriate public school program exists is detrimental to other students and the taxpaying communities that support our schools;

    and WHEREAS; if the State of New York believes this legislation is appropriate, then funding should be provided form its larger tax base and not from local taxpayers;
and WHEREAS, this bill may have legal issues as Committees on Special Education do not have the authority to reimburse parents for private, unapproved placements within 30 days as required under the bill; they may do so only when directed by a hearing officer;

and WHEREAS, this may be considered by many as New York State’s first voucher program and one for only the wealthy, as only wealthier parents can afford to pay private, non-approved tuition payments and wait for reimbursement;

THEREFORE, be it RESOLVED that the Board of Education of the Valhalla Union Free School District calls on Governor Andrew Cuomo to veto this inappropriate legislation.

Motion passed 6-0.

SPECIAL EDUCATION REPORT

1. Approval of Contracted Personnel – Summer and School Year 2012/13
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the following contracts be authorized for the 2012-13 summer and school year for mandated special education services:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Maximum Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cathyann Kurlander</td>
<td>Occupational Therapist</td>
<td>$90/hr. session</td>
<td>Maximum $75,000</td>
</tr>
<tr>
<td>HTA</td>
<td>Parent Training/</td>
<td>$95/hr. session</td>
<td></td>
</tr>
<tr>
<td>Susan Doherty</td>
<td>Social Worker</td>
<td>40 hours for school year</td>
<td></td>
</tr>
<tr>
<td>Susan Doherty</td>
<td>Speech Therapist</td>
<td>$110/45 min session, 2x weekly</td>
<td>$1,320 Maximum - Summer Only</td>
</tr>
<tr>
<td>A &amp; T Healthcare</td>
<td>Nurses</td>
<td>$50,000 Maximum</td>
<td></td>
</tr>
<tr>
<td>Jacqueline A. Fisher</td>
<td>Oral/Motor Feeding Therapist</td>
<td>$12,000 Maximum</td>
<td></td>
</tr>
<tr>
<td>Heather Wilson</td>
<td>Physical Therapy</td>
<td>$90/hr. session</td>
<td></td>
</tr>
</tbody>
</table>

Motion passed 6-0.

A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the following be approved for the 2012-13 school year.

Chairperson:  
John Salatte, Director of Special Education and Student Services
Alternates: All Administrators and School Psychologists employed by the District.

Psychologist:  
All School Psychologists employed and/or contracted by the District.

Special Education Teachers:  
All Special Education Teachers employed and/or contracted by the District.

Regular Education Teachers:  
All Regular Education Teachers employed and/or contracted by the District.

Parents:  
The parent, parents, or foster/legal guardian of the child with or suspected of having a disability.

Child:  
Where appropriate the child with or suspected of having a disability.
Parent Members:
(A) M. Cvelic  (B) M. Gannon  (C) L. Goldrich  (D) S. Higgs
(E) K. Maldonado  (F) S. Natale  (G) S. Riguzzi  (H) M. Rutledge
(I) N. Vernillo

School Physician:
Dr. Traci Furber Gardner

Speech Therapists: (where appropriate)  Occupational Therapists: (where appropriate)
Portia Ann Horsa  Cathyann Kurlander
Virginia Thompson  John Warren
Kerry Maines

And any Speech Therapist or Occupational Therapist employed and/or contracted by the District.

Physical Therapist: (where appropriate)
Heather Wilson
And any Physical Therapist employed and/or contracted by the District.

Guidance Counselors: (where appropriate)  Principals/Ass’t Principals: (where appropriate)
Andy Kupec  Ada Jimenez-Parker
Barb Wilson  Steve Garcia
Renee LeGendre  Matthew Curran
Susanna Reis  Jonathon Thomas
Eileen O’Connor  Angela Aguilar

And any Guidance Counselor employed by the District.  And any Principal/Ass’t. Principal employed by the District.

At the discretion of the school district, other individuals who have knowledge or special expertise regarding the child under review may participate as members of the Committee on Special Education.

Motion passed 6-0.

3. Approval of CPSE: 2012 - 2013 Committee on Preschool Special Education (CPSE) Membership.
Chairperson:
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the following be approved for the 2012-13 school year:

Laura Faustini, CPSE Chairperson
John Salatte, Director of Special Education and Student Services (alternate)
Michelle McSherry and Christina LaPorta, School Psychologist (alternate)

Special Education Teachers:
All Special Education Teachers employed and/or contracted by the District or county.

Related Service:
And any related service provider employed and/or contracted by the District or county

Regular Education Teachers:
All Regular Education Teachers from the VRES faculty or the Teacher of the child and/or one who is qualified under State Standards to serve non-disabled children of the same age employed and/or contracted by the District or county.

Parents:
The parent, parents, or foster/legal guardian of the child with or suspected of having a disability.
Child:
Where appropriate the child with or suspected of having a disability.

Parent Members:
(A) M. Cvelic  (B) M. Gannon  (C) L. Goldrich  (D) S. Higgs
(E) K. Maldonado  (F) S. Natale  (G) S. Riguzzi  (H) M. Rutledge
(I) N. Vernillo

School Physician:
Dr. Traci Furbert Gardner

Other Members:
The child’s teacher and/or related service provider for any meeting held to review or reevaluate the status of a preschool child with a disability.
For a child in transition from Early Intervention Programs (Infant & Toddler), to the CPSE, the appropriately licensed or certified professional from the Department of Health’s Early Intervention Program.

For any meeting prior to the initial recommendation for a child whom services are first being sought, a professional who participated in the evaluation of the child, or an appropriate professional who can interpret the instructional implications of the evaluation results.

An appropriate professional appointed by the municipality; however, the attendance of this member is not required for a quorum.

At the discretion of the school district, other individuals who have knowledge or special expertise regarding the child under review may participate as members of the Committee on Preschool Special Education.

Motion passed 6-0.

4. Approval of Section 504 Committee Members: 2012 – 2013 Membership
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the following be approved for the 2012-13 school year:

Chairperson:
John Salatte, Director of Special Education and Student Services
Alternates: All Administrators employed by the District and School Psychologists.

Psychologist:
All School Psychologists employed and/or contracted by the District.

Special Education Teachers:
All Special Education Teachers employed and/or contracted by the District.

Regular Education Teachers:
All Regular Education Teachers employed and/or contracted by the District.

Parents:
The parent, parents, or foster/legal guardian of the child with or suspected of having a disability.

Child:
Where appropriate the child with or suspected of having a disability.

Speech Therapists: (where appropriate)  Occupational Therapists: (where appropriate)
Portia Ann Horsa  John Warren
Kerry Maines  Cathynn Kurlander
Virginia Thompson
And any Speech Therapist or Occupational Therapist employed and/or contracted by the District.
Physical Therapist: (where appropriate)
Heather Wilson

And any Physical Therapist employed and/or contracted by the District.

Guidance Counselors: (where appropriate)  Principals/Ass’t Principals: (where appropriate)
Andy Kupec  Ada Jimenez-Parker
Barbara Wilson  Matthew Curran
Renee LeGendre  Steve Garcia
Susanna Reis  Jonathon Thomas
Eileen O’Connor  Angela Aguilar

And any Guidance Counselor employed by the District.
And any Principal/Ass’t. Principal employed by the District.

At the discretion of the school district, other individuals who have knowledge or special expertise regarding the child under review may participate as members of the 504 Committee

Motion passed 6-0.

5. Approval of Impartial Hearing Officers:
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the following Resolution be adopted:
RESOLVED, that the Board of Education of the Valhalla Union Free School District adopts the list of Impartial Hearing Officers (IHO), as dated in the VESID Impartial Hearing Reporting System (IHO) as of July 1, 2012.  Motion passed 6-0.

6. Appointment of Coordinators:
A motion was made by Valentina Belvedere and seconded by Alan Higgs that the Valhalla Board of Education appoints John Salatte, Section 504/ADA Compliance Coordinator for all school age individuals and Dr. Brenda Myers, as 504/ADA Compliance Coordinator for all others.  Motion passed 6-0.

7. Approval of Educational Services Contract
a. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the Board of Education approves a contract for education services for placement of a student in the district with the Lavelle School for the Blind for the 2012-13 school year in the amount of $70,172 subject to change when the current year rates from NYS are released. Motion passed 6-0.

b. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the Board of Education approves a contract for education services for placement of a student in the district with The Devereux Foundation for the 2012-13 school year in the amount of $59,233 subject to change when the current year rates from NYS are released. Motion passed 6-0.

c. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the Board of Education approves a contract for education services for placement two (2) students in the district with the Clark Academy for the 2012-13 school year in the amount of $48,432 per student subject to change when the current year rates from NYS are released. Motion passed 6-0.

8. Approval to Appoint Compliance Officers
a. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, that John Salatte be appointed Section 504/Title II ADA Compliance Officer for the 2012-13 school year. Motion passed 6-0.

b. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, that John Salatte be appointed Medicaid Compliance Officer for the 2012-13 school year. Motion passed 6-0.
c. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Dr. Myers, the Board appoints John Salatte as Random Moment in Time Study Coordinator and Christina Howe as an alternate Random Moment in Time Study Coordinator. Motion passed 6-0.

9. **Approval of STAC Services Contract**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the board approves a contract with Management Advisory Group Business Operations, Inc. to provide STAC filing services for the 2012-2013 school year at a cost of $9,500 and that the board President is authorized to sign the contract. Motion passed 6-0.

10. **Approval of Medicaid Services Contract**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mr. John Salatte, the board approves a contract with Management Advisory Group Business Operations, Inc. to provide Medicaid filing services for the 2012-2013 school year at a cost of $4,250 and that the board President is authorized to sign the contract. Motion passed 6-0.

V. **School Business Official's Report – Mrs. Christina Howe**

1. **Approval of Financial Advisors for the 2012-2013 School Year**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, Capital Markets Advisors LLC be appointed financial advisors to the school district for the 2012-2013 school year for matters of district borrowings. Motion passed 6-0.

2. **Approval of Bond Council for the 2012-2013 School Year**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, Hawkins, Delafield & Wood LLP be appointed Bond Council for the school district for the 2012-2013 school year. Motion passed 6-0.

3. **Approval to Extend Transportation Contract**
a. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the transportation contract between the district and Charles Stotz, Inc., 110 Columbus Ave., Valhalla, NY 10595 be extended for the 2012-13 school year in the amount of $1,064,566.47 (0% increase). Motion passed 6-0.

b. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the transportation contract between the district and Charles Stotz, Inc., 110 Columbus Ave., Valhalla, NY 10595 be extended for the 2012-13 school year in the amount of $38,366.90. Motion passed 6-0.

c. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the transportation contract between the district and Westchester Jumbo Taxi Service Inc., PO Box 83, Valhalla, NY 10595 be extended for the 2012-13 school year in the amount of $550,563.52 (0% increase). Motion passed 6-0.

4. **Approval of Accounting Services Contract**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the board approves a contract with Management Advisory Group Business Operations, Inc. to provide accounting services for the 2012-2013 school year at a cost not to exceed $8,500 and that the board President is authorized to sign the contract. Motion passed 6-0.

5. **Approval to Dispose of Obsolete Materials**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the board approves the disposal of books from the middle/high school library due to mold, age sensitivity and incorrect and outdated information. Motion passed 6-0.

6. **Approval to Accept Bids**
a. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the Plumbing Bid (10:00 AM) dated June 26, 2012 be awarded to
R & R Plumbing, 525 Waverly Avenue, Mamaroneck NY 10542 in the following amounts:

- **Straight Time Labor Rate**: $140.00 per hour
- **Overtime Labor Rate**: $140.00 per hour
- **Holiday Labor Rate**: $140.00 per hour
- **Materials - % over cost**: 20%

Motion passed 6-0.

b. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the Refuse Waste Removal Bid (10:00 AM) dated June 26, 2012 be awarded to ATNM Corp., 130 Woodside Ave., Briarcliff, NY 10510 in the following amounts:

- (2) 4yd container/(1) 8yd container VMHS $10,730.50
- (1) 4yd container – Columbus Ave. 3,025.00
- (1) 2yd container – Columbus Ave. 825.00
- (1) 5yd container – Virginia Road 3,784.00
- (1) 5yd container – Virginia Road (recyclables) 2,064.00
- (1) 5yd container – Kensico 3,784.00
- (1) 5yd container – Kensico (recyclables) 2,064.00

Motion passed 6-0.

c. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the Electrical Bid (10:00 AM) dated June 26, 2012 be awarded to T & A Electric, Inc., 400 Executive Blvd., Elmsford, NY 10523 in the following amounts:

<table>
<thead>
<tr>
<th>Role</th>
<th>Straight Time</th>
<th>Overtime</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrician/Journeyman</td>
<td>$70.00 per hr.</td>
<td>$105.00 per hr.</td>
<td>$140.00 per hr.</td>
</tr>
<tr>
<td>Apprentice</td>
<td>$49.00 per hr.</td>
<td>$73.50 per hr.</td>
<td>$98.00 per hr.</td>
</tr>
</tbody>
</table>

Motion passed 6-0.

d. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the HVAC Bid (10:00 AM) dated June 26, 2012 be awarded to Hudson Building Maintenance in the following amounts:

- **Straight Time Mechanic**: $92.50 per hour
- **Overtime Mechanic**: $138.75 per hour
- **Holiday Mechanic**: $185.00 per hour
- **Materials - % over cost**: 30%

Motion passed 6-0.

e. A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the Grounds Maintenance and Clean Up Bid (10:00 AM) dated July 5, 2012 be awarded to Mid Westchester Lawn Service, Inc., 11 Saxon Drive, Valhalla, NY 10595 in the following amounts:

- Middle High School $14,000
- District Office & Kensico School $12,000
- Columbus Ave. School $3,000
- Virginia Road School $7,000
- **Total**: $36,000

Motion passed 6-0.

6. **Approval to Accept Proposals**
A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the following proposals be approved:

a. Approval that the proposal obtained from Milburn Flooring to remove carpet tiles in the sixth grade wing at the Middle/High School and install vinyl composite floor tile be approved in the amount of $7,761.85.
b. Approval that the proposal obtained from **Milburn Flooring** to refinish Kensico Gym floor by sanding/screening and applying two coats of water based polyurethane be approved in the amount of $3,391.50.

Motion passed 6-0.

c. Approval that the proposal obtained from **Kect Contracting** for the milling of two inches of blacktop and replacing it with two inches of new topcoat blacktop at the Virginia Road School be approved in the amount of $31,800.00.

Motion passed 6-0.

7. **Approval of Contract**

A motion was made by Valentina Belvedere and seconded by Alan Higgs that upon the recommendation of Mrs. Howe, the board approves a contract for **The Learning Shop, Inc** to provide homebound instruction services for the 2012-13 school year at a rate of $65.00 per hour and that the board president is authorized to sign the contract. Motion passed 6-0.

### VI. Board of Education Reports:

1. **Approval to Appoint Liaisons**

a. A motion was made by LaVerne Clark and seconded by Valentina Belvedere that Alan Higgs be appointed **BOCES** liaison for the 2012-2013 school year; Motion passed 6-0.

b. A motion was made by Robert Ierace and seconded by Ronald Cavallo that James Adams be appointed **Westchester Putnam School Boards Association** (WPSBA) liaison for the 2012-2013 school year; Motion passed 6-0.

c. A motion was made by LaVerne Clark and seconded by Alan Higgs that Robert Ierace be appointed **The Valhalla Schools Foundation** liaison for the 2012-2013 school year; Motion passed 6-0.

2. **Approval to Appoint Audit Committee**

A motion was made by Robert Ierace and seconded by Ronald Cavallo that all members of the Board of Education are appointed as members of the Audit Committee for the 2012-2013 school year. Motion passed 6-0.

### Request for Executive Session

A motion was made by Ronald Cavallo and seconded by Alan Higgs that the board enters into executive session for the purpose of discussing:

- Negotiations
- Legal Matter

Motion passed 6-0.

Board entered into Executive Session at 9:25 PM.

Board returned to Public Session at 9:54 PM.

### IX. Adjournment

A motion was made by Ronald Cavallo and seconded by Alan Higgs that the meeting be adjourned. Motion passed 6-0.

Meeting ended at 9:54 PM.

____________________________________   ______________________________________
LaVerne Clark, President                      Rosa Abbondola, District Clerk